

## **1. Registering for UIS Working Connections Classes:**

You must first be registered for the working connections class and then you may register for graduate credit through UIS.

To register for courses, you must contact our Office of Admissions so they can activate your account, then follow the instructions at (<http://www.uis.edu/registration/UsefulTipsForRegistration.pdf>). You may contact them at e-mail ([admissions@uis.edu](mailto:admissions@uis.edu)) or phone (217-206-4847 or Toll-free 1-888-977-4847) and request that your account to be activated. You will need to provide your full name as it appeared on the application.

To register for a class you will need a With Permission of Instructor (WPI) electronic permit issued by our department secretary. You need to contact her at email [csc@uis.edu](mailto:csc@uis.edu) and give her your name, course name and number and reference # you want the wpi for.

If you have questions or require further information, please don't hesitate to contact:

Bobbie Fults, Computer Science and Math Department Secretary

Phone: (217)206-6770

E-mail: [Bobbie Fults](mailto:Bobbie.Fults@uis.edu)

Ted Mims, Computer Science Department Chair

Phone: (217)206-7326

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